



## The 52<sup>nd</sup> Annual General Meeting of the Musculoskeletal Association of Chartered Physiotherapists was held at

18:30pm

on Monday 30<sup>th</sup> November 2020,  
via Zoom Pro

The Chair convened the meeting at 1830 hrs and gave a welcome address focussing on the effect of COVID on the organisation and its members both personally and professionally.

64 members were in attendance.

### **1.0 Apologies for absence were received from:**

Elizabeth Jones  
Jane Greening  
Leah Holdroyd  
Roger Kerry  
Sarah MacNeil  
Maggie Keeling  
Carey Whittaker  
Alison Sentance  
Carol McCrum

### **2.0 To confirm the minutes of the 51st Annual General Meeting on 2<sup>nd</sup> November 2019.**

The members present were invited to accept the Minutes as a correct record. Agneta Lando stated that there was a correction to be made – Agneta was not present at the AGM but was listed as proposing the finance minutes at last year's meeting. This was subsequently amended.

Proposed: Nicola Heneghan  
Seconded: Agneta Lando

### **3.0 Business Arising.**

There was no business arising.

### **4.0 Correspondence**

There were no matters of correspondence to raise.

### **5.0 To receive and adopt the Annual Reports.**

- (a) Chair's Report
- (b) Education Report
- (c) Professional Development



- (d) Communications Report including Digital and Social Media reports
- (e) Website Report
- (f) Professional Network / Diversity Report
- (g) Research Report
- (h) Knowledge Translation
- (i) IFOMPT Report
- (j) IFOMPT Report

The Chair advised those present that all reports, apart from her own, had been made available to the membership prior to the meeting. The Chair's Report was presented verbally by Helen Welch at the meeting and was published on the MACP Website later on the evening of 30<sup>th</sup> November 2020 after the AGM.

**Summary of the Chair's address:**

The Chair, Helen Welch (HW) covered the main objectives of the year, achievements to date and spoke about the Strategy Day in detail. HW touched on the revised Mission and Vision statement, that separate committees were convened within the Study Day to look in depth at Communications, Research, CEA & PDC.

HW also talked in detail about:

- Routes to Membership
- Advanced Practice Work Stream (a summary of where this has reached can be found in the Chair's report),
- Website and virtual platforms for courses and meetings and future digital developments
- Future developments 2020/2021
- IFOMPT & International Monitoring – the IFOMPT strategic review, new member organisations, cervical framework and Life Membership awarded to three MACP members – congratulations to Ann Moore, Karen Beeton and Alison Rushton
- Affiliate memberships rose to 80

The Chair asked everyone to be timely with paying membership fees and for members to keep their profile details and contact information updated on the website.

The New Members were congratulated "Welcome to all the new members. The best is yet to come and the MACP will be there to help you." Quote from Chris McCarthy in the chat function.

Neil Langridge was unanimously voted onto the Executive Committee and HW thanked those stepping down from the committee for their tireless hard work: Aldo Russell de Boer, Carol Clark and Kevin Hall.

The Chair asked any members interested in joining the Executive Committee or its sub-committees to contact the MACP office – [admin@macpweb.org](mailto:admin@macpweb.org) or approach her direct: [chair@macpweb.org](mailto:chair@macpweb.org).



HW took great pleasure in announcing and congratulating three new MACP Fellows for 2020:

Jayne Davies  
Dr Nicola Heneghan  
Dr Carol McCrum

### 5.1 **Members questions regarding the Committee reports.**

Chris Mercer asked a question about Advanced Practice and also congratulated the Chair for her hard work in this area.

A question was asked by Alison Rushton about the education report and whether programmes required any support during COVID.

Agneta Lando asked about the accelerated route to membership and what are the criteria for people to apply for this? The Chair noted that the accelerated route was still under scrutiny and once passed through scrutineers and through MACP a procedural document will be produced.

Alison Rushton asked why the MACP was seeking HEI involvement on 1 rather than both portfolio routes?

Alison Rushton asked with regard to the research report - what was the evaluation conclusion from the exploration of research awards. The Chair confirmed that there will be a Task and Finish group to evaluate the awards and bursaries scheme. The outgoing Research Officer (Carol Clark) commented that the MACP is currently supporting two MACP members through their PhD's

Agneta Lando asked a question regarding the treasurer's report and why is there a 10% reduction of membership fees and has the MACP lost members? The Treasurer, Claire Small (CS), commented that she would cover this during the Treasurer's report.

The Reports were received and adopted:

Proposed: Chris Mercer  
Seconded: Aldo Russell de Boer

### **Treasurer's Report:**

The Treasurer's annual report was presented verbally at the meeting by Claire Small and is published in full on the website.

#### Key points raised in Treasurer's report:

CS commented that it had been an interesting year with Covid stopping face to face courses but that despite this the MACP has fared well financially.

The vast majority of income continues to come from subscriptions but there has been a reduction in subscription numbers in the last 18 months.



CS noted a revision of a fact in the report – that the MACP is administering some money from HEE for FCP training, as opposed to receiving this money as a research grant and clarified this point further.

Course income was significantly lower this year as many courses were cancelled due to Covid.

(Note from Jayne Davies – PDC Lead: more income will be generated now from courses due to zoom platform and that all courses in March to June inclusive had been cancelled. She added that the tutors have done an absolutely amazing job at changing their way of delivery onto Zoom from Sept 2020. The tutors commented that Jayne and the team have done an amazing job supporting the tutors to deliver their teaching in new and exciting ways.

CS mentioned that the expenditure on accounting services was greater this year to make the organisation more financially stable and professional.

Another significant expense was the strategy review day – this is an expense which will only occur every 5 years.

Income for 1st July 2019 – 30th June 2020.

- £147,063 - subscriptions
- £44,000 from courses thanks to Jayne Davies and her PDC sub-committee.
- £8,000 from CSP for mentorship programme

Expenditure for 2018-19.

£164,960

This year there is a loss of £21,623

Balance at 30th June 2018 £312,281

Balance at 30th June 2019 £290,658

There was a decision after 16/17 to spend some of the capital reserves on website and digital infrastructure, membership benefits.

Claire is happy to hear from members about where they feel the bank balance should be sitting – and their thoughts on the balance between using and maintaining resources.

Consideration of other revenue streams:

- Increasing membership – especially the affiliate membership stream and making sure we maintain membership benefits that are useful to clinicians
- New courses / webinars
- CPD portal and portfolio for FCP and AP

Questions from the Floor about the Treasurer's Report:

- Nicola Heneghan had asked a question prior to the AGM about the Elsevier award money that wasn't used in 2019 and whether it should be used to fund the 2 submissions which were made in 2020 rather than just the one that was granted. The Treasurer responded that each year Elsevier award us £5000. With regards to the Elsevier award in 2019 no award was made and in 2020 there were indeed 2 submissions but only 1 award made. The reason why it was decided not to roll over the funds was that for 2020 no moneys were received from Elsevier for this award. CS noted that if more money were to come through from Elsevier the award would be advertised as an opportunity to all members again and that monies are not always rolled over.

## 6.0 Amendments to the Constitution



There were no proposed changes to the constitution.

**7.0 To receive and adopt the Treasurers Annual Report and the Balance Sheet for the year ended June 2020.**

Proposed: Chris McCarthy  
Seconded: Agneta Lando

**8.0 To appoint auditors for the year ending June 2021.**

C Small noted that Kirkwood are now being used for bookkeeping to lessen the burden on the MACP Administrator and also to add a layer of financial integrity and to have an overview, understanding and knowledge of accounts.

C Small proposed that the MACP accounts for the year ending June 2021 be prepared by Kirkwood Wilson.

Proposed: Nicola Heneghan  
Seconded: Agneta Lando

**9.0 Presentation of New Members Awards**

The Chair advised those present that there had been 46 new members who had joined the MACP in 2019-2020.

**10.0 To elect new and re-standing executive committee members.**

The following nominations were received for the vacancies on the Executive Committee:

**Name**

Neil Langridge

The following members were standing for re-election on the Executive Committee:

**Name**

N/A

The members present at the AGM agreed to accept the above nominations by an electronic poll and Neil Langridge were duly elected to serve on the Executive Committee.

H Welch thanked Kevin Hall, Carol Clarke and Aldo Russell de Boer for their dedication and work over the last few years.

**11.0 CPD Awards**

**CPD & Education Awards**

**Level 1 Winners:**



Matteo Scorsone

Wayne Kitchener

**Level 2 Winners:**

No submissions

**Level 3 Winners:**

No submissions

**MSc/PgD Student Bursaries:**

Aimee Appleby

Michael Challis

Balavinoth Ketheeswaran

Derrick Ho

Christopher Dorey

Matthew Dixon

Naomi Hodson

Rebecca Morrell

Vasileios Tyros

**Research Awards**

**Level 1 Winners:**

Michael Mansfield

Helen Oakes

Matthew Willett

**Level 2 Winners:**

Eleanor Jones

**Level 3 Winners:**

Rachel Chester

**Maitland Fellowship:**

No submissions

**Student Research Awards:**

Mattia Zappala

Morissa Livett

Isabelle Baumann

Ahmed Maarabouni

Frode Tjoestolvsen

**Greg Grieve Award**

No submissions

**Elsevier Award**

Nicola Heneghan

**IFOMPT 2020 Travel Awards**



Matthew Willett  
Michail Arvanitidis  
Pauline Kuithan  
Helen Welch  
Deepa Abichandani  
Komal Bhuchhada  
Chris Mercer  
Jagjit Mankelow  
Janet Deane  
Nicola Heneghan  
Carol McCrum  
Claire Small  
Marco Bazo  
James Hinchcliffe  
Sarah Mottram

**The Chair thanked all the award reviewers.**

**12.0 A.O.B.**

Mindy Cairns suggested that the Committee consider offering a virtual platform for attendance alongside a physical meeting for AGM's in future years so that more people can attend.

**13.0 Date of next meeting.**

To be arranged.

**The meeting closed at 7.55pm**