



## The 51<sup>st</sup> Annual General Meeting of the Musculoskeletal Association of Chartered Physiotherapists was held at

16.45pm

on Saturday 2<sup>nd</sup> November 2019,  
Hall 11 Birmingham International Convention Centre, Broad Street, Birmingham

The Chair convened the meeting at 1645 hrs.

22 Full members were in attendance and 2 associate members.

The members of the Executive Committee introduced themselves.

### 1.0 Apologies for absence were received from:

Chris McCarthy	Andrea Moulson	Luke Hills
Leah Holdroyd	Michail Arvanitidis	Dionne Ryder
Elaine Dechow	Caroline Alexander	Clement Noel
Simon Cannon	Michelle Heraughty	Isabel Arranz
Mattia Zappala	Anne-Marie Logan	Karen Outram
Reshma Patel	David Alderson	Sheila Nesbitt
Nkoya Dove	Maria Moutzouri	Martin Rabey
Andrew Letheren	Paolo Alfieri	Caroline Coulthard
Karen Beeton	Agneta Lando	Jane Greening
Ann Thomson	Jill Gamlin	Rachel Leary
Sam Wilde	Sinead Delaney	

### 2.0 To confirm the minutes of the 50<sup>th</sup> Annual General Meeting on 28<sup>th</sup> October 2018.

The members present were invited to accept the Minutes as a correct record.

Proposed: Mindy Cairns

Seconded: Carol Clark

### 3.0 Business Arising.

There was no business arising.

### 4.0 Correspondence

There were no matters of correspondence to raise.

### 5.0 To receive and adopt the Annual Reports.

(a) Chair's Report

(b) Education Report



- (c) Professional Development
- (d) Communications Report including Digital and Social Media reports
- (e) Website Report
- (f) Professional Network / Diversity Report
- (g) Research Report
- (h) Knowledge Translation
- (i) IFOMPT Report
- (j) IFOMPT Report

The Chair advised those present that all reports, apart from her own, had been made available to the membership prior to the meeting. The Chair's Report was presented verbally by Nicola Heneghan at the meeting and will be published on the MACP Website.

**Summary of the Chair's address:**

In 2019 the membership review was revisited with a favourable outcome to opening up the membership to include an affiliate category. This category opened on 1<sup>st</sup> November 2019.

The retired and career break (maternity/paternity leave) categories were also included and will be rolled out in the next year.

Membership trends are very positive with more members than ever before, more new full members more associate members in the last year too and fewer lapsed/retired members

The website has launched after immense work and effort from Aldo Russell de Boer as the website lead – it has been more work than expected but will ultimately save administration time by making several processes more automated through the website.

The Chair asked all members to please consider moving to direct debit as this will also save some administration time.

The MACP Constitution needed updating to reflect the more modern scope of the MACP. It needed to be more succinct and encapsulate the new membership categories. To this effect the Committee proposed a revised constitution the month before the AGM and it was voted for in the meeting with a result of 17 yes votes (from Full Members) to accepting the revised document and no votes opposed to it. Mindy Cairns commented that the constitution was much clearer and a good document.

With the removal of the CSP capitation fee the MACP applied for funding from the CSP for a mentoring project to formalise an online mentoring learning module: 'Maximising the opportunities for personal and professional development through mentored practice – development of an on line learning module.' The project will come to fruition around July 2020.



The Chair informed members of a project entitled 'Accreditation of advanced clinical practice: a multi methods analysis to inform implementation' that has led to a report being submitted to Health Education England – the project leads are waiting for a steer from Health Education England about how this report will be used in the future and the results of the project will be shared in due course.

The Physio UK 2019 organising committee did a fantastic job and the MACP should be proud to be such a strong part of Physio UK as it has driven up the numbers with high quality. Lots of MACP members research was showcased too.

Looking back on 2017-2019 priorities with a view to moving into a 2020 strategic review – the committee has achieved the redesign of the website and the marketing and promotion of MACP membership and needs to continue pushing the position of the MACP at the forefront of MSK health plus being the 'go-to' organisation for MSK and developing wider engagement.

N Heneghan commented that UCL will hopefully be an approved route to MACP membership and St Mary's after KCL has now closed its MACP course in 2018. There is also interest in exploring re-opening of a route in Scotland, with the MACP working closely with the CSP to support a business case going forward to NHS Scotland.

This will help contribute to MACP membership numbers – of which there were 59 new members this year – most of which came through university routes and a couple through the Portfolio route.

#### **5.1 Members questions regarding the Committee reports.**

No questions were raised.

The Reports were received and adopted:

Proposed: Helen Welch

Seconded: Mindy Cairns

#### **6.0 Amendments to the Constitution**

The amendments to the Constitution were voted on and 17 Full members voted to accept the amendments and there were no votes against it.

#### **7.0 To receive and adopt the Treasurers Annual Report and the Balance Sheet for the year ended June 2019.**

Proposed: Agneta Lando

Seconded: Jean McCluskey

The Treasurer's annual report was presented verbally at the meeting by Claire Small and is published in full on the website.

#### **Summary of Treasurer's report:**

##### **Income for 1<sup>st</sup> July 2018 – 30<sup>th</sup> June 2019.**

- £147,063
- £44,000 from courses thanks to Jayne Davies and her PDC sub-committee.



- £8,000 from CSP for mentorship programme

#### **Expenditure for 2018-19.**

£164,960

Website is still consuming a large portion of costs and the member insurance with Graybrook which is appreciated by members and not covered by CSP membership. Additionally, there is online journal access and a discounted subscription to JOSPT for £15 per year. The Treasurer asked if members could express opinions on which journals would be useful to have access to. There were also costs associated with being at Physio UK and the committee has decided not to participate in Physio UK next year.

This year there is a loss of £17,921 (TBC)

Balance at 30<sup>th</sup> June 2018 £330,178

Balance at 30<sup>th</sup> June 2019 £312,281

#### **Consideration of other revenue streams:**

- Increasing the membership
- New courses
- Webinars

The Treasurer said that the committee welcomes feedback on the courses the membership would like to see offered and whether webinars are of interest to members due to time demands in attending 1-day courses.

#### **The future in terms of financial planning**

The MACP website will have ongoing maintenance and upgrading, there are the AHP/FCP projects, the online mentoring project, IFOMPT 2020. The MACP are now offering 20 bursaries of £500 each to attend Melbourne 2020 next year (1 bursary has already been granted from the voting draw last year).

#### **Questions from the Floor about the Treasurer's Report:**

- Ali Rushton asked if all the awards have been given out this year. Carol Clark said that some awards are being taken up as awards are appreciated for university courses but not all. Ali commented that the awards are a strength of the organisation and perhaps the committee could look at the structure and range of awards and increasing the funding.
- Laura Finucane asked for confirmation of the IFOMPT bursary scheme.
- Carol McCrum asked about courses and how more could be added and run through the MACP. C Small encouraged Members who are keen to run a course to liaise with Jayne Davies about running courses.

### **8.0 To appoint auditors for the year ending June 2020.**

C Small noted that Kirkwood are now being used for bookkeeping to lessen the burden on the administrator and also to add a layer of financial integrity and to have an overview, understanding and knowledge of accounts.

C Small proposed that the MACP accounts for the year ending June 2019 be prepared by Kirkwood Wilson.



**Claire thanked Nicola Heneghan for her work as MACP Chair over the years as she will be standing down**

Proposed: Claire Small  
Seconded: Linda Crocker

## **9.0 Presentation of New Members Awards**

N Heneghan advised those present that there had been 59 new members who had joined the MACP in 2018-2019. Ruth Sephton, Honorary Fellow of the MACP, presented the new members attending the AGM with their certificates.

## **10.0 To elect new and re-standing executive committee members.**

The following nominations were received for the vacancies on the Executive Committee:

### **Name**

Larry Koyama	Approved
David Alderson	Approved

The following members were standing for re-election on the Executive Committee:

### **Name**

Claire Small	Approved
Jayne Davies	Approved
Matt Daly	Approved

The members present at the AGM agreed to accept the above nominations by a show of hands, and the above were duly elected to serve on the Executive Committee.

N Heneghan thanked Dan Nicholls for his work who is stepping down after 2 years on the committee and Jackie Hindle for her immense work as Education Lead.

## **11.0 CPD Awards**

Ruth Sephton presented the Award winners attending the AGM for 2018-2019. Below are those who received Awards on the night, the full list of Awards is in the Chair's address on the website.

### **CPD & Education Awards**

#### **Level 1 Winners:**

None in attendance

#### **Level 2 Winners:**

Helen Cherry

#### **Level 3 Winners:**

None in attendance

#### **Student Bursaries:**

James Hinchcliffe  
Georgios Tyros



## **Research Awards**

### **Level 1 Winners:**

Helen Oakes

### **Level 2 Winners:**

None in attendance

### **Level 3 Winners:**

None in attendance

### **Student Research Awards:**

None in attendance

### **Greg Grieve Award**

Caroline Miller

### **Elsevier Award**

No submissions

It was commented on that there was a wonderful variety of student research projects, with great variety and depth.

The committee asked for feedback from those members present why more members aren't applying for bursaries. The feedback offered was that there is a perception is that many people apply for the awards but in fact the opposite was true so it was suggested the website could promote the awards more and the committee asked the tutors and lecturers at CPD courses to remind members about the awards available.

The committee also wished to remind about the £500 IFOMPT travel bursaries that are available and explained that they can also be used for another educational purpose. Ali Rushton proposed that money could be allocated to new awards for Clinical Excellence.

### **Action: Committee.**

### **The Chair wished also to thank all the award reviewers:**

Mindy Cairns, Ruth MacDonald, Stuart Wareham, Jaj Mankelow, Colette Ridehalgh, Nicola Heneghan, Sionnadh McLean, Carol Clark, Jackie Hindle, Ioannis Paneris

## **12.0 Award of Honorary Fellowship of the MACP.**

There were no nominees this year for Honorary Fellowship of the MACP but Sue Sriskandan was in attendance to be honoured in retrospect for her fellowship award from 2018 when she was unable to attend.

N Heneghan wished to celebrate the CSP Fellowships awarded to Laura Finucane, Neil Langridge and Chris Mercer and congratulate them.

N Heneghan also presented 3 Leadership Awards to the following committee members who had excelled in their committee roles and for their outstanding contribution to the MACP:



- **Aldo Russell de Boer** – Website
- **Jayne Davies** – PDC Courses
- **Helen Welch** - Membership Review

N Heneghan wished to express thanks to her Executive Committee of whose contribution she is extremely proud.

Ali Rushton wished to thank the MACP Executive Committee for high standards and always striving to improve the standards even more.

**13.0 A.O.B.**

None.

**14.0 Date of next meeting.**

To be arranged. N Heneghan confirmed the MACP would not be partnering with the CSP in 2020 and would most likely run a study day with AGM attached, possibly in November 2020. It was suggested that any ideas for the Study Day from the membership could be tweeted to J. Davies.

**The meeting closed at 6pm**