

MACP Administrator,
PO Box 4940, Slough, Berks,
SL1 0JW
Email: admin@macpweb.org

Dear Karen,

Re: CPD Level 1 Award, closing date 31 March 2019

Thank you for your application and interest in our new award scheme. Following a double blind review of all applications we are pleased to inform you that your recent application for the CPD Level 1 Awards was successful and we will be awarding you £500 to contribute and fund your professional development.

We have attached the acceptance form, which details the conditions of the award, and a claim form. Please complete these two forms and return them to Katie at the above address (or scan them and email them to her at admin@macpweb.org) and remember to attach any relevant receipts. When Katie has received these forms she will arrange for the payment to be processed.

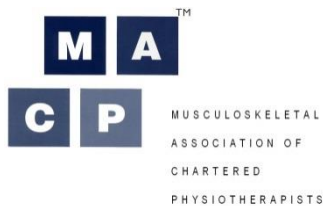
The award will be presented at the next AGM and we very much hope that you (or a nominated representative) will be able to attend.

It only remains for us to remind you to acknowledge the MACP in any publications or presentations relating to this work and to wish you every success with your professional development goals.

Yours sincerely

Jackie Hindle, Education Lead MACP





Conditions of the award:

- Any publications/presentations that relate to work supported by the award should acknowledge the contribution of the MACP.
- The successful applicant will be required to produce a 500-word report, which will be uploaded to the MACP website, within 3 months of the end of the period of study.
- Any applicant not meeting this requirement will normally be required to reimburse the MACP for the full amount of the award.

Please sign and date to indicate that you agree to the above conditions.

SignatureDate:

Print name.....