



## Education & CPD Awards: Guidance Notes & Example

The following guidance is for the below Education and CPD awards offered by the MACP.

- MSc / PgD / Portfolio Route Bursaries
- Level 1, 2 & 3 CPD Awards
- The Maitland Fellowship

### [Membership Eligibility](#)

Membership Category	MSc / PgD Bursaries	Portfolio Route Bursaries	Level 1	Level 2	Level 3	Maitland Fellowship
	7 x £1000	5 x £200 (route 1 candidates only)	4 x £750	2 x £1500	1 x <£3000	1 x <£2000
Full	✓		✓	✓	✓	✓
Associate	✓	✓	✓			

Reading the details and conditions of the awards for each level carefully with consideration of the upcoming closing dates will really help you to construct a brief competitive application.

Once you have read the details and checked you meet the criteria you can click 'Apply' on the MACP website. Complete the **Personal Details** and then add information to the **activity details** section. Here are several text boxes to complete, below you will find some notes to help you complete the application easily. At the end is an example application that you may find useful to see how that information could be written.

### [Reason for Applying](#)

In this section we are looking for information that ensures you meet the award criteria and the request is appropriate. Clearly identify:

- The CPD activity with headlines of content covered
- Successful applicants succinctly describe their learning requirements and how the identified opportunity will fulfil their needs. It is ideal to describe how you meet the criteria for eligibility through your membership and ensure you are not asking for non-appropriate requests detailed in the award information.

### [Supporting Statement](#)

In this section, we're looking for information that strengthens your application and highlights what makes it stand out in a competitive selection process. There are many ways to add support to your application. You might, for instance, reflect on how this learning will impact your own

development, enhance your practice, or benefit the people and services around you. Some applicants choose to link this to their career aspirations or to broader development frameworks and healthcare agendas, such as workforce plans or current policies.

Please outline how you plan to meet the award's requirements. Describe how you'll acknowledge the MACP in any publications or presentations, and specify the forums where you plan to share your learning. Additionally, include your approach for preparing the required report or presentation, along with any relevant experience or support that will assist you in completing it.

#### [Total Cost & Cost Breakdown](#)

Successful applications clearly state which course or learning opportunity that the award will be used to undertake and gives a break-down of how the monies will be used. This can be listed or described as long as it is evident how the money will be used.

#### [Other funding](#)

Please state clearly if you have approved funding from other streams and / or if you have received funding from the MACP previously.

#### [Curriculum Vitae](#)

Please upload a summarised CV that does not exceed one side of A4. This is helpful to corroborate the information that is in the supporting statement and ascertain the impact of funding the CPD activity.

## Example Application

#### [Reason for Applying](#)

##### Course Details:

- Sportastic Ultrasound Skills. Cadaveric Course USG MSK (peripheral joint) Injection 2-day course.
- Mon 11th & Tues 12th Nov 2026 – Edinburgh

As a full MACP member since 2015, I'm seeking support to attend the Sports Medicine Ultrasound Guided Injection Course. I'm dedicated to advancing my clinical skills to better serve patients and contribute more effectively to local teams in my area. Recently, I completed a postgraduate certificate in musculoskeletal ultrasound, which has deepened my understanding of how point-of-care ultrasound can enhance physiotherapy assessments and improve patient pathways.

By attending this course, I hope to improve access to care and create smoother pathways for our local community. I'm also passionate about mentoring and developing other clinicians to ensure these advancements are sustainable for our service. Currently, my access to mentorship and training in this area is limited, which is why this course is crucial for both my growth and the benefit of the service. Covering theory and hands-on techniques for upper and lower limb guided injections (with practice using cadavers), this training will allow me to demonstrate a competency-based award in musculoskeletal ultrasound-guided injection techniques to future employers.

### [Supporting Statement](#)

Completing this course will equip me with the expertise needed to perform a variety of ultrasound-guided injections, which will directly benefit patients by reducing wait times for this high-demand service and improving treatment outcomes.

I'm also passionate about sharing knowledge and supporting professional growth in the physiotherapy community. After completing this course, I'm committed to mentoring colleagues interested in musculoskeletal ultrasound and injection techniques. I'm fortunate to work in a large, expanding team with strong support for peer learning and training, and I'm confident I'll be able to support many individuals once I have honed these skills. This aligns well with workforce strategies aimed at developing advanced clinical practitioners and advancing the physiotherapy profession.

Additionally, I hope this course will provide valuable networking opportunities. I look forward to connecting with fellow attendees to exchange ideas, share experiences, and establish supportive connections. The evidence-based content will also help me stay updated on the latest research, technologies, and techniques, which I can implement in my practice and share with others. I am comfortable with writing a report for the MACP and look forward to doing so. I plan to document a brief reflection after the course to assess my learning, which can serve as the foundation for the report. This reflection will also outline my future plans for mentoring and sharing my skills, with explicit acknowledgment of the MACP's support in my professional development.

### [Total Cost](#)

£1345

### [Cost Breakdown](#)

Course Cost: £945 inc. VAT.

Accommodation 1 night: £195

Travel Expenditure: Train return ticket £1,229